

DEPARTMENT OF BENEFIT PAYMENTS
744 P Street, Sacramento, CA 95814



May 7, 1976

ALL-COUNTY LETTER NO. 76-72

TO: COUNTY WELFARE DIRECTORS
COUNTY AUDITORS
WELFARE FISCAL SUPERVISORS
ADMINISTRATIVE SERVICE OFFICERS

SUBJECT: RETURNED DISREGARD, PASS-ON, AND EXCESS WARRANTS ISSUED UNDER THE
TITLE IV-D CHILD SUPPORT PROGRAM - IV-D ADMINISTRATIVE COSTS
REFERENCE: ALL-COUNTY LETTER 75-265

This letter is to provide instructions for the handling of unclaimed returned warrants issued for disregard, pass-on, and excess.

When a child support disregard, pass-on, or excess warrant is returned unclaimed or undeliverable, every effort must be made to locate the correct payee. If the payee has not been located, the warrant can be considered "outlawed" after a period of six months. At such time, these warrants may be recouped against aid paid. Provision must be made for the specific identification of funds so recouped as the payee of record is entitled to the funds if he should request them at a later date.

When a request for the funds is made, a new warrant for the amount of the previously unclaimed disregard, pass-on, or excess will be issued to the original payee on verification of his identity.

In reporting these returned warrants as recoupments, a separate CS 801 labelled "Adjustments" will be submitted with the next regularly scheduled claim. On the CS 801 labelled "Adjustments" post the identifying information from the original collection which generated the warrant being recouped. Show a negative number in the appropriate column (disregard, pass-on, or excess) and post the warrant amount in the correct recoupment column.

To report the reissue of these returned warrants, show a negative number in the appropriate recoupment column and post the warrant amount in the correct column (disregard, pass-on, or excess).

The month/year of collection will be the date of the original collection which generated the warrant being recouped. The inclusion of the "Adjustments" CS 801 page in the grand totals posted to the CS 800 will result in a correct claim.

In the instance of such unclaimed or undeliverable warrants pertaining to cases where there is no unreimbursed assistance, these monies should be held in the child support trust.

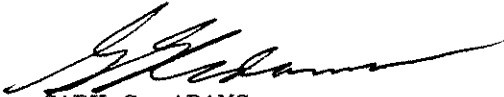
If you have any questions, please contact Rhane Turner, Chris Belden, or Bob Wildman of the Financial Planning IV-D Section at 916/445-7046.

IV-D ADMINISTRATIVE COSTS

This is to rescind previous instructions in All-County Letter 75-265. September, 1975 quarter child support administrative costs are not reimbursable at 75% federal, 12½% state, and 12½% county for the first 2½ months of that quarter. All child support administrative costs from July 1, 1975 forward will be funded 75% federal, 25% county.

Please contact Evelyn Fisher if you have any questions regarding this matter.

Sincerely,



GARY G. ADAMS
Deputy Director

cc: CWDA